

**2025**  
**ATTADALE PRIMARY SCHOOL**  
**ONLINE POLICY AND THIRD-PARTY PERMISSION FORM**



Dear Parents and Caregivers

Our school provides access to Department of Education online services. These enhance the contemporary learning opportunities available to students and the range of teaching tools available to staff to deliver the Western Australian Curriculum.

I am writing to seek approval for your child to be given access to these online services.

The Department's online services currently provide students with access to:

- individual email and calendar accounts; (only older students access email accounts)
- the internet, with all reasonable care taken by central office and schools to monitor and control students' access to websites while at school;
- online teaching and learning services such as Connect, web-conferencing and digital resources;
- online file storage and sharing services; and
- these online services at locations other than school.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

You should be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the Freedom of Information Act 1992. ([www.foi.wa.gov.au](http://www.foi.wa.gov.au))

You should also be aware that general internet browsing not conducted via the Department's network is not monitored or filtered by the Department. The Department encourages close family supervision of all internet use by children in locations other than school, and strongly recommends the use of appropriate internet filtering software. Advice on managing internet use at home can be found on the Office of the E-Safety Commissioner website ([www.esafety.gov.au/iparent](http://www.esafety.gov.au/iparent)).

If you agree to your child using these online services, please complete the information on the following pages.

**PLEASE NOTE: We are constantly monitoring the software used in the school and at times there will be changes relating to our third-party software suppliers. You will be informed of any relevant updates and we will ask for further consent when needed.**

### **Online Service Account Permission (Appendix B)**

<https://www.education.wa.edu.au/o/article/pdf/web/policies/-/students-online-in-public-schools-procedures>

Parent Consent.

I understand and agree that my child has responsibilities when using the online services provided at school for educational purposes, in accordance with the Acceptable Use Agreement for school student.

I also understand that if my child breaks any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's Student Behaviour Policy and Procedures.

Please Note: While every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter internet content accessed by your child from home or from other locations away from the school. The Department recommends the use of appropriate internet filtering software at home.

*Please visit our website for a copy of our policies. [www.attadaps.wa.edu.au](http://www.attadaps.wa.edu.au) under Parent Information and Policies.*

### Online Service Account Permission (Appendix B)

Student full name: \_\_\_\_\_

Parent full name: \_\_\_\_\_

Parent email address: \_\_\_\_\_

Child's Year level in 2024: \_\_\_\_\_

#### Parental Permission

The integration of technology is one of the modes that support us to deliver a contemporary and engaging educational program. If you are considering the option to not give permission for your child to have an online service account please call to discuss so we can provide you with further information.

I give permission for my child to have an online account

I do NOT give permission for my child to have an online account

Date: \_\_\_\_\_

### Third Party Services: NO CONSENT REQUIRED

Please note that no parent action is required for these applications. No consent is required to use these apps as they do not collect, store or use student data.

10 Frame Fill  
100's Board  
AR Makr  
Audible  
Base Ten Blocks Manipulative  
BBC  
Bee-Bot  
Brightpath  
Chatterpix  
Connect  
Coolmath.com  
Coolmath4kids  
Do Ink Animation  
Equity Maps  
Explain EDU  
Geoboard  
GoNoodle  
Google Earth  
Green Screen by Do Ink  
iMotion  
Inquisitive  
Kiddle  
Kodu Game Lab  
Little Bits  
Make A Code (Circuit Breaker)  
Make A Code for Microbit  
Math Playground  
Math is Fun

Microsoft Office 365  
Minecraft for Education  
My Place  
NAPLAN  
Osmo ABC's  
Osmo Coding Tangram  
Osmo Coding Numbers  
Osmo Coding Duo  
Popplet (iPad App)  
Puppet Pals HD  
QR Code Scanner  
Scratch 2.0 & 3.0 Offline  
Scratch Junior  
Stop Motion Studio  
Storybox Library  
Swift Playgrounds  
VLC  
Webex  
Wikipedia  
Wordle

### **Third Party Services: NOTIFICATION ONLY (Appendix H Acceptable Use Agreement)**

The following third party services are being used in our school and may require us to share some personal information about your child.

Please see the services we may use, outlined below.

Not all software is used by all class levels.

#### **Breakout EDU**

**Data Location:** Onshore (within Australia)

**Purpose:**

Educational games.

**Information Disclosed:**

- Student name
- Student grade or performance data
- School name

**Website:**

<https://www.breakoutedu.com/>

**Terms of Use:**

<https://platform.breakoutedu.com/terms>

**Privacy Policy:**

<https://platform.breakoutedu.com/privacy>

#### **Champion Life**

<https://championlife.com.au/>

**Category**

Student Wellbeing Platform

**Information provided:**

Staff/teacher: name, email

Student: name, photos or videos, other data.

Other data: school

**How the information is used:**

Student wellbeing.

**Where the information is stored:**

Within Australia

**Terms of Use / Privacy Policy**

<https://championlife.com.au/child-safe-policy>

**Attadale Primary School** Wichmann Road Attadale WA 6156

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<https://championlife.com.au/privacy>

<https://championlife.com.au/terms>

#### **Elastik**

CNAP (including ANA)

**Data Location:** Onshore (Inside Australia)

**Purpose:**

Provides an online portal where teachers can analyse a cohort or individual student's strengths and weaknesses and build Australian Curriculum linked learning plans from this data.

**Information Disclosed:**

- Student name
- Student grade or performance data
- Student date of birth
- Student work/content
- Class details
- School year
- Student attendance (optional)
- Student photos (optional)
- Gender
- Medical or health (optional)
- Student behaviour (optional)
- School name
- School address

**Website:**

<https://elastik.com/en-au>

**Terms of Use:**

[https://elastik.com/wp-content/uploads/2022/09/elastik\\_Au\\_Security-and-Risk-Assessment\\_2022.pdf](https://elastik.com/wp-content/uploads/2022/09/elastik_Au_Security-and-Risk-Assessment_2022.pdf)

**Privacy Policy:**

[https://elastik.com/wp-content/uploads/2022/09/elastik\\_Au\\_PrivacyPolicy\\_2022.pdf](https://elastik.com/wp-content/uploads/2022/09/elastik_Au_PrivacyPolicy_2022.pdf)

#### **Fotomakers WA**

**Data Location:** Onshore (within Australia)

**Purpose:**

School photography service.

**Information Disclosed:**

- Student name
- Student date of birth
- Parent contact information
- Student gender
- Student photos or videos
- School name

**Website:**

<https://www.fotomakerswa.com.au/>

**Terms of Use:**

<https://www.fotomakerswa.com.au/terms-and-conditions.html>

**Privacy Policy:**

<https://www.fotomakerswa.com.au/privacy-policy.html>

#### **NAPLearn**

**Data Location:** Onshore (within Australia)

**Purpose:**

Essay practice website with automated grading.

**Information Disclosed:**

- Student grades or performance data, Student other data and School name

**Website:**

<https://www.naplearn.com/>

**Terms of Use:**

<https://www.naplearn.com/TermsAndConditions>

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**Privacy Policy:**

<https://www.naplearn.com/PrivacyPolicy>

**Passtab**

**Data Location:** Onshore (Inside Australia)

**Purpose:**

A customisable visitor management system that controls school sign-in and sign-out of parents, visitors, staff and students.

**Information Disclosed:**

- Student name
- Student email
- Student attendance
- Student medical details
- Student images
- Date of birth
- Student year level
- Student class name
- Parent name
- Parent contact details
- Parent image

**Website:**

<https://passtab.com/>

**Terms of Use:**

<https://passtab.com/terms.html>

**Privacy Policy:**

<https://passtab.com/privacy.html>

**PAT - Progressive Achievement Test (Acer)**

<https://www.acer.org/au/pat>

**Category:**

Assessment and Testing

**Information provided:**

Staff/teacher: name, email,

Student: name, date of birth, work/content, gender, grades or performance data, other data

Parent: name, contact information

**How the information is used:**

Tests to provide objective, norm-referenced information about students' skills and understandings in a range of key areas.

**Where the information is stored:**

Within Australia

**Terms of Use / Privacy Policy**

<https://www.acer.org/privacy>

<https://www.acer.org/online-terms-of-use>

**Procreate**

<https://procreate.art/>

**Category**

Teaching and Learning

**Information provided:**

Student: work/content, photos or videos

**How the information is used:**

Digital illustration application

**Where the information is stored:**

Within Australia

**Terms of Use / Privacy Policy**

<https://procreate.art/privacy-policy>

<https://procreate.art/terms-conditions>

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### Oliver (Library Software)

**Data Location:** Onshore (Inside Australia)

**Purpose:**

School library management web-based software.

**Information Disclosed:**

- Class details
- Student username
- School name
- Student email
- Student photos or videos

**Website:**

<https://www.softlinkint.com/product/oliver/>

**Terms of Use:**

N/A

**Privacy Policy:**

<https://www.softlinkint.com/data-protection-privacy-policy/>

### Ozobot Evo

**Data Location:** Onshore (Inside Australia)

**Purpose:**

Educational robots used to teach coding.

**Information Disclosed:**

- Student name
- Student work/content
- School name

**Website:**

<https://ozobot.com/>

**Terms of Use:**

<https://ozobot.com/terms-of-use>

**Privacy Policy:**

<https://ozobot.com/privacy>

### SBS on Demand

**Data Location:** Onshore (Inside Australia)

**Purpose:**

Provides on demand and live streaming video content.

**Information Disclosed:**

- Student name
- Student date of birth
- Student email
- Student gender

**Website:**

<https://www.sbs.com.au/ondemand/>

**Terms of Use:**

<https://www.sbs.com.au/aboutus/terms-and-conditions>

**Privacy Policy:**

<https://www.sbs.com.au/aboutus/privacy-at-sbs>

## **Third Party Services: CONSENT REQUIRED**

### **REQUESTING CONSENT TO DISCLOSE PERSONAL INFORMATION TO THIRD PARTY SERVICES.**

The following third-party services are being used in our school and may require us to share some personal information about your child.

Please see the services we may use, outlined below.

[We will require a single consent for the entire list of these third-party applications.](#)

You will be notified if this list changes. Not all software is used by all class levels.

#### **Apple Suite of Apps**

<https://www.apple.com/au>

##### **Category:**

Teaching and Learning

Includes: iCloud, Apple education, Apple School Manager, Pages, Keynote, Numbers, iMovie, Classroom, Garageband, Voice memo, clips

##### **Information provided:**

Staff/teacher: name, email

Student: name, email, work/content, photos or videos, grades or performance data.

Other data: school, class details, school year, student username

##### **How the information is used:**

Includes Apple School Manager, pre-loaded applications and additional modules on a Managed Apple ID.

##### **Where the information is stored:**

Outside Australia

##### **Terms of Use / Privacy Policy**

<https://www.apple.com/au/privacy/>

<https://school.apple.com/>

#### **Class Dojo**

<https://www.classdojo.com/>

##### **Category:**

Teaching and Learning

School and class communication

##### **Information provided:**

Staff/teacher: name, email

Student: name, email, work/content, behaviour, photos or videos

Parent: name, contact information

##### **How the information is used:**

School communication platform that includes student portfolios and behavioural management.

##### **Where the information is stored:**

Outside Australia

##### **Terms of Use / Privacy Policy**

<https://www.classdojo.com/privacycenter/>

<https://www.classdojo.com/terms/>

#### **Classcraft**

<https://www.classdojo.com/>

##### **Category:**

Teaching and Learning

School and class communication

##### **Information provided:**

Staff/teacher: name, email

Student: name, email, work/content, attendance, other data

Parent: name, contact information

Other data: school

##### **How the information is used:**

Game based approach to teaching and learning.

##### **Where the information is stored:**

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Outside Australia

**Terms of Use / Privacy Policy**

<https://www.classcraft.com/privacy-policy/>

<https://www.classcraft.com/terms-of-use/#teacher>

**Literacy Planet**

<https://www.literacyplanet.com/au/>

**Category:**

Teaching and Learning

Assessment and Reporting

**Information provided:**

Staff/teacher: name, email

Student: name email, work/content

Other data: school

**How the information is used:**

Assign curriculum-aligned interactive games and activities based on students' needs.

**Where the information is stored:**

Within Australia

**Terms of Use / Privacy Policy**

<https://www.literacyplanet.com/au/about/privacy-policy/schools-terms/>

<https://www.literacyplanet.com/au/about/privacy-policy/>

**Matific**

<https://www.matific.com/au/en-au/home/>

**Category**

Teaching and Learning

**Information provided:**

Staff/teacher: name, email, other data

Student: name, grades or performance data.

Other data: school

**How the information is used:**

Online mathematics teaching resources.

**Where the information is stored:**

Outside Australia

**Terms of Use / Privacy Policy**

<https://www.matific.com/au/en-au/home/privacy/>

<https://www.matific.com/au/en-au/home/terms/>

**Mathletics**

<https://www.mathletics.com/au/>

**Category:**

Mathematics

Teaching and learning

**Information provided:**

Student name, school, student email, student password, class details, student work and student performance.

**How the information is used:**

Provides students with access to online maths learning tool and online maths competitions.

**Where the information is stored:**

Within Australia

**Terms of Use / Privacy Policy**

<http://www.3plearning.com/privacy/>

<https://www.3plearning.com/terms/>



### Phonics Hero

<https://www.phonicshero.com>

**Category:**

Literacy

Teaching and Learning

**Information provided:**

Student name, student email, class details, school year and grades or performance.

**How the information is used:**

Online phonics learning platform. Containing 850 phonics learning games.

**Where the information is stored:**

Outside Australia

**Terms of Use / Privacy Policy**

<https://www.phonicshero.com/privacy-policy>

<https://www.phonicshero.com/terms-of-use/>

### Reading Eggs

<https://readingeggs.com.au>

**Category:**

Teaching and learning

**Information provided:**

Student Username and password, student name, student email, school, class details, school year and student work.

**How the information is used:**

Support child's learning to read with online reading games and activities that are easy to follow, self-paced, and engaging for young children.

**Where the information is stored:**

Within Australia

**Terms of Use / Privacy Policy**

<https://readingeggs.com.au/privacy>

<https://readingeggs.com.au/terms>

### Scholastic Bookclub

<https://www.scholastic.com.au/book-club/book-club-home/>

**Category:**

Resources

**Information provided:**

Staff/teacher: name, email

Student: name, email

Parent: name, contact information

Other data: school

**How the information is used:**

Online book club.

**Where the information is stored:**

Within Australia

**Terms of Use / Privacy Policy**

<https://www.scholastic.com/privacy.htm>

<https://www.scholastic.com/terms.htm>

### See Saw

<https://web.seesaw.me/>

**Information provided:**

Student name, student work/content, student grades or performance data, class details, student email, student photos or videos, parent contact details, school name.

**How the information is used:**

A digital portfolio that enables students to create, reflect on, and share their learning process.

**Where the information is stored:**

Offshore (Outside Australia)

**Terms of Use / Privacy Policy**

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<https://web.seesaw.me/terms-of-service>  
<https://web.seesaw.me/privacy-policy>

### **Smiling Mind**

<https://www.smilingmind.com.au>

#### **Category**

Mental Health

#### **Information provided:**

Student name, student email, date of birth, school, class details, school year, behaviour and gender.

#### **How the information is used:**

This is a mindfulness meditation to assist in good mental health practices.

#### **Where the information is stored:**

Within Australia

#### **Terms of Use / Privacy Policy**

<https://www.smilingmind.com.au/privacy-policy>

<https://www.smilingmind.com.au/collection-notice>

### **Sphero Edu**

<https://sphero.com/pages/educators>

#### **Category:**

Teaching and Learning

References & Resources

#### **Information provided:**

Staff/teacher: name and email

Student: name, email, date of birth, work/content, attendance and photos or videos

Parent: name and contact information

#### **How the information is used:**

Computer Programming and Robotics Tutor

#### **Where the information is stored:**

Outside Australia

#### **Terms of Use / Privacy Policy**

<https://edu.sphero.com/child-policy>

<https://sphero.com/pages/terms-of-use>

### **Tinkercad**

<https://www.tinkercad.com/>

#### **Category**

Teaching and Learning

References & Resources

#### **Information provided:**

Staff/teacher: name, email, other data)

Parent: other data

#### **How the information is used:**

3D modelling program.

#### **Where the information is stored:**

Outside Australia

#### **Terms of Use / Privacy Policy**

<https://tinkercad.zendesk.com/hc/en-us/articles/360011519353-Tinkercad-Privacy-FAQ>

<https://www.autodesk.com/company/terms-of-use/en/general-terms>

### **Worldbook Online**

<https://www.worldbookonline.com>

#### **Category:**

Teaching and Learning

References & Resources

#### **Information provided:**

School telephone number and school name.

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**How the information is used:**

Enables students to access information on thousands of topics and provides supplemental links, videos, and other resources.

**Where the information is stored:**

Outside Australia

**Terms of Use / Privacy Policy**

<https://international.worldbook.com/data-protection/>

**Third Party Services: CONSENT REQUIRED**

I consent to my child's information being provided, if required, to each of the above service providers until 28 February 2025

I consent for the above services

I do NOT consent for the above services

Date: \_\_\_\_\_

**Acceptable Use Agreement - Online Services for Kindergarten to Year 2**

Please read the following rules with your child and discuss what they mean if you have a child in Kindergarten to Year 2.

I agree to the following online rules set out below when I use the Department provided online services:

- I will ask the teacher first before using the school computer or tablet.
- I will not give my password out to others.
- I will not let other people logon and/or use my account without checking with the teacher first.
- I will tell the teacher if I think someone is using my online account.
- I will tell the teacher if I see anything that makes me feel uncomfortable or that I know I should not access or view at school.
- I will only use material from the Internet if I have asked the teacher.
- If I download material or pictures from the Internet I will say where it comes from.
- I will not give out my name, phone number, address, name of school, photographs or other details about myself or others when online without checking with the teacher first.
- I will take care when using the computer equipment and will not change the computer settings.
- I will not use the school computers to be mean, rude or unkind about other people.

**I understand that:**

- If I use the Internet or my online account in a way that I should not, then I may not be able to use these in the future.
- I may be liable for misuse of the computer

**Kindergarten to Year 2 Students**

I agree and have discussed the rules with my child.

I agree to abide by the *Acceptable Use Agreement* for school students

I understand that if I am given an online services account and break any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's *Behaviour Management in Schools* policy. Policies can be found on our website [www.attadaleps.wa.edu.au](http://www.attadaleps.wa.edu.au) in Parent Information/Policies.

Yes

No

**Acceptable Use Agreement - Online Services for Year 3-6**

Please read the following rules with your child and make sure they understand

**If you use the online services of the Department of Education you must agree to the following rules:**

- I will use the school computer only with the permission of a teacher.
- I will follow all instructions from teachers when using school computers.

- I will not let anybody else know my password.
- I will not let others logon and/ or use my online services account unless it is with the teacher's permission.
- I will not access other people's online services accounts.
- I know that I am responsible for anything that happens when my online services account is used.
- I will tell my teacher if I think someone is using my online services account.
- I know that the school and the Department of Education may see anything I send or receive using email or online file storage services.
- I will make sure that any email that I send or any work that I wish to have published is polite, carefully written, well presented and is not harmful to other students (i.e. it does not contain material that is pornographic, racist, sexist, inflammatory, hateful, obscene or abusive nature or which promotes illegal activities or violence).
- If I use other people's work (including items taken from the Internet) as part of my own research and study I will always acknowledge them.
- I will obtain permission from the copyright owner for the use of their works if I included them as part of a portfolio for employment, entry for a competition or any other uses other than for private research and study.
- If I find any information that is inappropriate or makes me feel uncomfortable I will tell a teacher about it. Examples of inappropriate content include violent, racist, sexist, or pornographic materials, or content that is offensive, disturbing or intimidating or that encourages dangerous or illegal activity.
- I will not reveal personal information, including names, addresses, photographs, credit card details and telephone numbers of myself or others.
- I will not damage or disable the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.
- I will be mindful of the possible problems caused by sharing or transmitting large files online, and for sharing other people's copyright online e.g. music and video files.

### Year 3 - Year 6 students

#### I understand that

I will be held responsible for my actions while using online services and for any breaches caused by allowing any other person to use my online services account;

- The misuse of online services may result in the withdrawal of access to services and other consequences outlined in the school Behaviour Management Policy; and
- I may be held liable for offences committed using online services.

I agree to abide by the *Acceptable Use Agreement* for school students as outlined in the Online Policy for Students in Public Schools.

I understand that if I am given an online services account and break any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's *Behaviour Management in Schools* policy. Policies can be found on our website [www.attadaleps.wa.edu.au](http://www.attadaleps.wa.edu.au) in Parent Information/Policies.

- I agree and have discussed the rules with my child
- I do not agree

Thank you for your participation.

We will send periodic updates requiring consent when needed.

**Attadale Primary School**

**Wichmann Rd ATTADALE 6156.**

**PH: 08 6274 1700**

**<http://www.attadaleps.wa.edu.au>**